



**Business Board Meeting**  
**Wednesday 23<sup>rd</sup> February 2022**  
**Via Zoom**

**Present:**

Peter Bower (PB)	Chair	Ged Dixon (GD)	Director
Margaret Adams (MA)	Director	Joy Curry (JC)	Director
Tracey Grainger (TG)	Director	Sheila Scott (SS)	HWST Manager
Arthur McKean (AM)	Director		

**Guest Speaker:** Lorna Turney, Mental Health Legislation Specialist  
**In Attendance:** Tori Bradison, observer

Agenda Item		Actions
1	<p><b><u>Welcome and apologies for absence</u></b></p> <p>PB welcomed everyone to the meeting with no apologies received.</p>	
2	<p><b><u>Declarations of Interest</u></b></p> <p>Tracey Grainger - NHS England and Improvement            Peter Bower - Lead Governor, Northumbria Trust            Margaret Adams - Governor at CNTW</p> <p><b><u>Minutes of the last meeting</u></b> - agreed as a correct record.</p> <p><b><u>Matters arising from the minutes</u></b> - Pg 2, Structural Review Group. SS advised that no applications had been received for the Engagement Officer/Volunteer Co-ordinator role. It was agreed to increase the salary offered by £2k.</p>	SS
3	<p><b><u>Lorna Turney, Mental Health Legislation Specialist</u></b></p> <p>Lorna gave a presentation ‘Reform of the Mental Health Act 1983’ highlighting changes that the government have proposed.</p> <ul style="list-style-type: none"> <li>• In October 2017 the Prime Minister announced an independent review of the Mental Health Act (MHA) 1983.</li> <li>• The review was to facilitate and understand the reasons for:</li> </ul>	

	<ul style="list-style-type: none"> <li>– The rising rates in detentions.</li> <li>– Racial disparities.</li> <li>– Processes that are out of step with modern mental health care system.</li> </ul> <ul style="list-style-type: none"> <li>• The review made 154 recommendations on how the Mental Health Act could be improved.</li> <li>• The Government have considered the recommendations.</li> <li>• The Government are proposing changes to improve mental health services and people’s experiences under the Mental Health Act.</li> <li>• The Government produced a white paper and there was consultation about the changes the Government intend to make to the Mental Health Act.</li> <li>• The Government published their response on 15 July 2021</li> </ul> <p>Copies of the presentation are available on request.</p> <p>AM said it was an interesting presentation.</p> <p>TG said it shows that annual health checks stop patients being admitted to hospital, a tremendous amount of work is going on.</p> <p>PB raised the question if patients could be sent to a care home under the MHA, patient would be sectioned to hospital first, then care home.</p> <p>PB thanked Lorna for an interesting and informative presentation.</p> <p><b><u>Tori Bradison</u></b> was introduced by PB who was observing the meeting as she had shown an interest in joining the Board of HWST. Tori gave a brief summary of her skills and experience.</p>	
4	<p><b><u>Finance Report</u></b></p> <p><u>Management Accounts</u> GD advised on underspends under wages/rent/office furniture. Need to see an increase in income by £10k pa to operate at current level.</p> <p><u>Income and Expenditure</u> SS advised that telephone charges had increased by £13.50 per month, this is for the landline and broadband line at Hebburn Central.</p>	

5	<p><b><u>Items for Information</u></b></p> <ul style="list-style-type: none"> <li>i) <u>Chairs Report</u> - nothing to add to the attached.</li> <li>ii) <u>Service Level Agreement</u> - SS updated the Board on the contract with STC which she had signed for 21/22. She had also signed an extension to the contract for 22/23. PB commented that Enter and View was mentioned in the SLA, due to the pandemic Enter and View had not taken place but will start again when safe to do so.</li> <li>iii) <u>ICS Update</u> - SS updated the Board on the work of the ICS Working Group that she attends. Not all executive appointments have been made yet, discussion around place-based work as it is important to involve community groups.</li> </ul>	
6	<p><b><u>Items for Decision</u></b></p> <ul style="list-style-type: none"> <li>i) <u>Evaluation of Engagement Projects</u> - this item was delayed and will be brought to a future meeting.</li> <li>ii) <u>New schedule of Board meetings</u> - a schedule of proposed Board dates had been circulated to Board members on 25 November 2021. The Board agreed to the schedule and to the running of focus groups.</li> </ul>	
7	<p><b><u>Items for Discussion</u></b></p> <p>PB left the meeting at this point.</p> <p>SS went through an email sent to Board members on 16 February 2022, setting out options relating to PB being able to remain as HWST Chair.</p> <p>The options were discussed with a decision made that PB would step down as Chair on 2 March 2022. TG put herself forward as Interim Chair on the premise that:</p> <ul style="list-style-type: none"> <li>1) NHS England and Improvement (employer) were supportive with no conflict of interest</li> <li>2) The current Board members were supportive</li> <li>3) The current Board members jointly shared responsibilities associated with executive responsibilities</li> </ul> <p><b>The Board agreed to point 2 and 3.</b> However, TG needed to get employers approval. Once agreed PB to contact TG and arrange handover by 2 March 2022.</p>	TG

8	<b><u>Any Other Business</u></b> PB advised that he had received Steve Burton's resignation which he had accepted.	
9	<b><u>Date and Time of Next Meeting</u></b> 25 <sup>th</sup> May 2022 (Business Meeting)	