

**Business Board Meeting
Wednesday 29th January 2019
Hebburn Central**

Present:

Peter Bower	Co-Chair	Margaret Adams	Director
Joy Curry	Director	Shobha Srivastava	Director
Ged Dixon	Director	Sheila Scott	HW Manager
		Sarann Valentine	(Minute taker)

Agenda Item		Actions
1	<p><u>Welcome and apologies for absence</u></p> <p>All attendees were welcomed by Peter and apologies were given as follows:</p> <p>Apologies: Paula Lowson (Apologies until March 2020)</p> <p>Marylin Stidopph</p>	SS to send a card to PL
2	<p><u>Minutes of the Last Meeting</u></p> <p>The minutes were agreed as a correct record.</p> <p><u>Matters Arising</u> Peter requested an update on the HTR Volunteers project. Sarann gave a brief update and Margaret seconded that the project is on track to deliver the outcomes for Healthwatch. It was also confirmed that Sue Taylor would produce the final report.</p> <p>Joy, Marilyn, Sheila and Peter will continue to meet throughout the year re Primary Care portfolio.</p>	SS/JC/ MS/PB
3	<p><u>Finance Report</u></p> <p>Ged presented the management accounts advising that all is going as predicted and budgeted for with a projected surplus of £28,000.</p> <p>Sheila advised that there were no issues regarding income and expenditure.</p>	

<p>4</p>	<p><u>Items for Information</u></p> <p><u>Update from Health and Wellbeing Board Meeting</u> Margaret provided an update on the Health and Wellbeing Board meeting held on the 15th January 2020 - the papers will be available on the South Tyneside Council Website.</p> <p>Cllr Iain Malcolm expressed his admiration at the Health and Wellbeing meeting for the work that Healthwatch is currently undertaking and is particularly looking forward to receiving updates with regards to Tara's work around Sexual Health.</p> <p>The online support group for young people (Kooth) is currently ongoing - a letter has been sent out, which may be sent back through to Healthwatch for review.</p> <p>CQC - Children in Safeguarding. There were 40 recommendations, none of which were negative.</p> <p>Youth Justice, as presented by Mike Conlon. The inspection is pending, for which all parties are prepared. PB thanked MA for attending the relevant meeting around the issue.</p> <p><u>Co-Chairs report</u> Peter provided a comprehensive update.</p> <p>Sheila has arranged for Mike Conlon to attend the HWST Board meeting in July.</p> <p>SEND - PB has written a letter to Mike Conlan to request clarification on this issue.</p> <p>Hub - depending on charitable and commercial interests at present - a question was raised with regards to funding for nurses in the community. PB is to attend an Implementation meeting on the 12th February to clarify this and will report back to the Board.</p> <p>Visit to the Sunderland Royal regarding clinical waste - no problems reported.</p> <p>PB asked the question as to whether to continue with full report or diary headlines. The Board voted for a simpler version.</p>	
<p>5</p>	<p><u>Items for discussion</u></p> <p>Work Plan - There will be discussion held in future around an away day for the Board to hold talks around the upcoming work plan. The opinion was put forward that the plan appears to be working well at the moment, and a re-fresh rather than a change may be necessary.</p> <p>A discussion was held as to whether the Board requires a Chair and a Co-chair going forward. Upon a vote it was agreed that only a Chair is necessary, with the support of Board members should this be necessary. There will be a review in 6 months time.</p> <p>PB stated that he would continue with his first term on the Board to the end of September then an election would be held. The Board agreed.</p>	

