

**Public Board Meeting**  
**22 February 2019, 10.00 am - 12 noon**  
**Hebburn Central**

**Present:**

Peter Bower	Co-Chair	Sheila Scott HW Team
Joy Curry	Director	(minute taker)
Marilyn Stidolph	Director	Linda Gibson HW Team
Margaret Adams	Director	
Shobha Srivastava	Director	
Paula Lowson	Director	
Alison Chalmers	Director	

**In Attendance:**

Matt Brown, STCCG  
Cllr Wilf Flynn  
Cllr Geraldine Kilgour  
Georgina Blythe, Sunderland GP Alliance  
Jamie Cameron, Newcastle University  
Ellis Arkurst, Newcastle University

Agenda Item		Action
1	<p><b>Welcome and Apologies / Declarations of Interest / Items for AOB</b></p> <p>PB opened the meeting, apologies from Sue Taylor, Ged Dixon, Steve Burton, Tara Johnson, Tracy Rawle.</p> <p><u>Declarations of Interest</u> Shobha Srivastava, Governor of NEAS Margaret Adams, Governor of NTW</p>	
2	<p><b>Presentation by Matt Brown</b></p> <p>Matt Brown gave a presentation re Palliative and End of Life Care which showed the current pattern of use and next steps.</p> <ul style="list-style-type: none"> <li>• Map current service provision and gaps</li> <li>• Review outcome data relating to palliative and end of life care</li> <li>• Examine ‘best practice’ and national policy direction for end of life care</li> <li>• Co-design a future model of care including; residents, service users, their families and staff</li> </ul>	

<p>3</p> <p>4</p>	<p>St Clare’s Hospice closed in January 2019 following a decision to enter into insolvent liquidation. It had been closed for some time following an inspection by the Care Quality Commission last September which was graded inadequate but had reopened in December 2018.</p> <p>Matt took questions. In the context of the presentation it was noted that Ward 20 was mentioned as providing temporary accommodation for some patients who required specialist care.</p> <p>Q. Disappointed staff have been made redundant, what has happened to them. A. Some have been offered jobs at St Oswald’s and St Benedict’s and South Tyneside Hospital Trust.</p> <p>Q. Where are the patients from St Clare’s. A. Some in the community.</p> <p>Q. Are there enough Palliative Care staff in the community. A. We are having conversations around this.</p> <p>Q. Is the presentation going wider. A. The presentation will go to the Overview and Scrutiny Committee, Healthnet and any other audiences.</p> <p>Q. If you live alone where would you go at end of life. A. Hospital, stay at home with the support of the Community Teams.</p> <p>Q. Preferred place of death doing badly compared to elsewhere in the North East, the alternative to St Clare’s, is it hospital? A. More access to St Benedict’s and St Oswald’s for the people in South Tyneside.</p> <p>Matt said he would value the input of HWST in moving forward, talking to people, asking what they want and what matters to you.</p> <p>PB thanked Matt for the presentation.</p> <p>GB - McMillan do lots of easy read leaflets on end of life.</p> <p><b>Comfort Break</b></p> <p><b>Minutes of Previous Meeting / Matters Arising for Items not on the Agenda</b></p>	
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5	<p>Minutes of meeting held 21 September 2018 were agreed as a correct record.</p> <p>No matters arising.</p> <p><b>Co-Chair's Update including Health and Well-being Board</b> No questions were asked from the Co-Chairs update.</p> <p>Hospice UK link good to visit: <a href="https://popnat.hospiceuk.org/">https://popnat.hospiceuk.org/</a></p>	
6	<p><b>Update on Work Plan</b> Working with NECs on a piece of work, it was agreed that volunteers need to be ready as deadline is the end of April. Face to face and focus groups, part of the Path to Excellence Phase 2. A brief and toolkit will be produced next week.</p> <p>On HW Work Plan Palliative Care was scheduled for January next year, this will be moved on the Plan in view of recent developments.</p> <p>Healthwatch England grant agreement to be signed and returned.</p> <p>PB commented that the plan was laid down for a three year period but needed to be capable of being used flexibly to accommodate urgent issues like the unexpected closure of St Clare's Hospice because of the consternation that the loss of the much loved service caused the residents of South Tyneside.</p> <p>Two pieces of work have funding attached to them.</p>	<p>LG</p> <p>PB/ST</p>
7	<p><b>Volunteers Update</b> TR has been working with an intern from Newcastle University to produce a short film around 'volunteering'.</p> <p>The work involving volunteers manning a stand at ST Hospital Outpatients Department has finished, TR is pulling together a report.</p>	
8	<p><b>Young Volunteers Update</b> MA advised that recruitment for Young Volunteers from schools and college is ongoing, SS asked that Young People from the Bangladeshi Community be included.</p>	

<p>9</p>	<p>JC - raised the subject of a confidential chat room, thought it was not a good idea, MA agreed, need to look at it. MA and JC to get together and talk it over.</p> <p>PB asked if the questionnaire for the 'Question Time' event was ready and could stand up to scrutiny, MA advised that it was co-produced with the Young Volunteers not academics. LG commented that the Young Volunteers would not be happy if the questionnaire was changed as it was their input that designed it.</p> <p><b>Move to Hebburn Central</b> S Scott gave an update on the move, all is going to plan.</p> <p>S Scott advised that as part of the move, the upstairs rooms at Hebburn Central for Board and Public Board meetings will be free of charge.</p> <p>PB confirmed that we had received the Lease from ST Council for 3 years with a break clause after 12 months. <b>The Board agreed that the Lease should be signed.</b></p> <p>Service Level Agreement - for a further 12 months with an option of a 6 months extension.</p>	<p>MA/JC</p> <p>PB/ST</p>
<p>10</p>	<p><b>Any Other Business</b> JC had been approached by a member of the public saying they cannot get a smear test done at a Family Planning Clinic, they have to go to their GP. JC felt that HWST should have some involvement in this. LG said it was not on the Work Plan, could put something on HW website and see what response we get. JC and LG to get together to discuss.</p> <p>GB said breast screening was really low in South Tyneside, she has been going to GP practices to promote.</p> <p>SS advised that she had been asked to take a sample to Sunderland Hospital and not South Tyneside, she refused, can this be put on HWST website and see if residents of South Tyneside comment.</p>	<p>LG/JC</p>
<p>11</p>	<p><b>Date and Time of Next Public Board Meeting</b></p> <p>Wednesday, 26 June 2019, 10.00 am at Hebburn Central.</p>	