

Wednesday 26th February 2020

Hebburn Central

Present:

Peter Bower	Chair	Sheila Scott HW Manager
Joy Curry	Director	Sarann Valentine (minute taker)
Marilyn Stidolph	Director	
Margaret Adams	Director	

In Attendance:

Dr Anji Curry, Clinical Director, Primary Care Network
 Ros Whitehead, CCG Practice Engagement Lead

Agenda Item		Actions
1	<p><u>Welcome and apologies for absence</u></p> <p>All attendees were welcomed by Peter and apologies were given as follows; Apologies: Ged Dixon, Paula Lowson, Shobha Srivastava</p>	
2	<p><u>Primary Care Network - Guest Speakers</u></p> <p>Dr Anji Curry, Clinical Director, Primary Care Network and Ros Whitehead, CCG Practice Engagement Lead were welcomed by the Chair and invited to make their presentation to the Board members.</p> <p>It was decided to have an interactive discussion based on the presentation. The presentation covered:</p> <ul style="list-style-type: none"> • Policy • Peoples roles • Funding • Involvement of Partners • Local Impact • Health and Inequalities <p>The presentation is available to members on request.</p> <p>Primary Care Network South has selected the following areas as objectives for improvement:</p> <ul style="list-style-type: none"> • Mental Health • Long Term Health Conditions • Smoking Cessation 	

	<p><u>Noted that:</u></p> <p>Healthwatch to review the documents issued by NHS England and professional bodies about the development of PCNs.</p> <p>Agreed that Dr Anji Curry to be invited back in the second half of the year to provide an update of the progress made by the PCN.</p>	<p>PB</p> <p>SS</p>
3	<p><u>Minutes of the Last Meeting</u></p> <p>The minutes were agreed as a correct record.</p> <p><u>Matters arising</u></p> <p>It was agreed not to take forward the matters that the Co-chair had agreed to pursue as the Co-chair has left Healthwatch South Tyneside.</p>	
4	<p><u>To Receive and Confirm the Election Results for the Board Chair</u></p> <p>An electronic vote has now taken place and Peter Bower has been elected as the Board Chair. This would require confirmation at a Board where the meeting was quorate.</p>	SS
5	<p><u>Acting Chair's Report</u></p> <p>Full report was circulated with the minutes.</p> <p>Peter to circulate draft letter to CCG and ICP. Comments prior to its issue would be sought from the Board and would then be sent to the accountable officers on behalf of the CCGs.</p>	PB
6	<p><u>For Discussion</u></p> <p>Following the Presentation on Primary Care Networks an update by Marylin Stidolph and Joy Curry</p> <p>Full report will be circulated with the next Board minutes.</p> <p>Joy and Marilyn reported that they had visited 5 practices and 3 more were booked.</p> <p>There were some concerns around GP and Secondary Care appointments, computer interconnectivity and transport issues.</p> <p>There is an issue around scan communication being sent to the wrong location and as Sheila attends the Patient Participation Group she will raise the matter at the next meeting.</p> <p>Sheila, Peter, Marylin and Joy to meet in order to discuss the development of the Primary Care portfolio above.</p>	<p>SS</p> <p>SS,PB, MS, JC</p>

7	<p><u>For Information</u></p> <p>To up-date Board Members on Palliative and End-of-Life Care</p> <p>Full report was attached to Board minutes.</p> <p>Matt Brown will give Peter Bower feedback with respect to those agenda items which are regarded to be commercial in confidence for the development of the hub.</p> <p>The National Audit group was referred to and this would be relayed to the local workstreams.</p> <p>Peter will contact Hospice UK to see if there is a Gold Standard Model for Palliative and End of Life care.</p>	PB
8	<p><u>AOB - issues raised by the Board and Public</u></p> <p>Sheila updated the Board on the fact that if a letter of confirmation for a hospital appointment before 9.30 am was presented to a bus driver, the travel would be free of charge if the holder had a pass. She is contacting NEXUS, Liz Davies from the Trust for confirmation.</p> <p>Arthur McKean is to become a Board member. Arthur has vast experience as an existing volunteer for Healthwatch South Tyneside, as a worker within care homes and has qualifications around Health and Wellbeing.</p> <p>HWST are still actively recruiting new Board members, Tara is to be consulted regarding a young volunteer becoming Board member. Sheila is also to work with Chris to advertise on HWST website.</p> <p>Peter and Sheila will review the document sent through to HWST titled “How to run a Healthwatch” and will report back to an early Board meeting.</p> <p>Updates and news surrounding the Coronavirus are to be posted on HWST website - Sheila will liaise with Chris to ensure that this goes ahead as quickly as possible.</p>	<p>SS</p> <p>SS</p> <p>SS, PB</p> <p>SS</p>
9	<p><u>Date and Time of Next Meeting</u></p> <p>Wednesday 24th June 2020 at Hebburn Central, 10.00 am-12 noon</p>	