

**Business Board Meeting - Part 2**  
**Friday 31 May 2019**  
**Hebburn Central**

Agenda Item		Action
1	<p><b>Minutes of the last meeting</b></p> <p>The minutes were approved as a correct record.</p>	
2	<p><b>Matters Arising from the minutes</b></p> <p>Cllr Tracy Dixon was approached to become a co-opted member onto the HWST Board, feedback is that Tracy cannot commit to this.</p> <p>Should a letter be sent to the leader of the Council asking for a Cllr to be nominated to attend HWST Board meetings?</p> <p>Following the previous year's full Enter and View audit of care homes across the Borough it has been agreed that Enter and View will be used currently on an exception only basis.</p> <p>Service Level Agreement - a letter had been received from STC advising that our contract had been extended until 31 March 2020. ST to sign the said letter.</p> <p>The accounts for HWST have been signed off.</p> <p>GD advised the Board that he would be resigning from the Board of HWST when a suitable person is found to take over the Finance Portfolio.</p> <p>All present at the meeting thanked Ged for his commitment to HWST.</p> <p>Discussion took place around finding a replacement, Sheila to place an advert on the Vonne website and ask colleagues she has worked with in the past. Marilyn also had a contact she would ask.</p>	<p><b>SScott</b></p> <p><b>MS</b></p>